

Netherby Kindergarten

SNAKE/Dangerous Animal EMERGENCY INVACUATION PROCEDURE

Warning: Bells are rung 'continuously' by an Educator

Assembly Point:

- In the event of **a snake sighting or any other dangerous animal** children and educators are to assemble in the **Group Time Room**.

Outside Educator Responsibilities

- Educator rings bells continuously (bells located on hook attached to both double exit doors on the verandah) ensuring all areas of the outdoor learning environment are aware of the emergency.
- Educators reassure children and instruct them to move indoors to the Group Time Room.
- Outside Educator/s to do a complete outdoor yard check ensuring no children are in any low visibility areas ie chicken coop and the fence lines near the paddock and swings.
- Close all outdoor blinds, both sets of doors facing the verandah and the external toilet door.

(if safe to do so one Educator keeps an eye the snake's location to advise snake catcher)

Inside Educator Responsibilities

- Educators reassure children indoors, instructing them to come to the Group Time Room.
- Check all inside play areas and rooms for any remaining children and close each room's door once it has been checked.
- Collect the Daily Attendance Sheet clipboard (on kitchen bench), Parent contact list is on the same clipboard.
- Collect black medication satchel (in kitchen hanging near First Aid cupboard).
- Collect landline phone (on kitchen bench) and a personal mobile phone.
- Perform the Roll Call using the Daily Attendance Sheet.
- Reassure the children and practice our snake aware safety training.

Contact Snake Catchers 0487 489 198 to catch and relocate the snake

Cautionary notice to parents/caregivers on white board that a snake has been sighted.